

SC Arts Commission
Board of Commissioners Meeting
Monday, October 29, 2001
1800 Gervais Street, Columbia

Members present	Chairman Pat Wilson, Patrick Van Huss, Noble Cooper, Pam Harpootlian, Virginia Self. Carolyn Govan arrived at 1:30 p.m.
Members absent	Carrie Brown, David Stinson
Staff present	Susie Surkamer, Rusty Sox, Ken May
Call to order	Chairman Wilson called the meeting to order at 1:10 p.m.
Long-Range Plan	Ms. Surkamer distributed copies of the newly published <i>Long-Range Plan for the Arts in South Carolina</i> . She reviewed plans for the public announcement of the plan the next day at the Columbia Museum of Art.
3-year Strategic Plan	Ms. Surkamer led the board in a discussion related to the agency's 3-year strategic plan and got input on some possible objectives for the plan. Ms. Surkamer plans to have a draft document for the board to review at its February meeting.
Budget Cuts	Members discussed the implications of impending mid-year cuts in the state and agency budgets.
Grant Changes	Grants Director Clay Burnette joined the meeting to present recommended FY03 changes to SCAC grants programs (summary document attached.)
Motion	Ms. Govan moved to accept the staff recommendations for changes to grant programs with the exception of one pertaining to fellowships. Mr. Cooper seconded. The motion was approved.
Motion	Ms. Govan moved to keep fellowship funding at current levels. Mr. Van Huss seconded. The motion was approved.
Approval of Minutes	Mr. Van Huss moved to accept the minutes of the October 2, 2001 meeting. Ms. Govan seconded. The motion was approved.
Chairman's Report	Ms. Wilson reported that she:

- had represented the commission with Mr. Van Huss and Ms. Govan at a governor's press conference unveiling four artists' ornaments for the White House Christmas tree.
- is working with Ellen Moryl, (City of Charleston,) Rep. Gilda Cobb-Hunter (D-Orangeburg) and Ms. Surkamer to plan an event showcasing beach music at the 2002 Piccolo Spoleto.
- has been working with the S.C. Arts Foundation to explore opportunities for a non-profit gallery.
- attended a recent S.C. Arts Foundation meeting at which that organization elected officers and began planning for the 2002 Elizabeth O'Neill Verner luncheon and art sale.
- has requested an op-ed piece be written for The State newspaper in support of the arts.

Commissioners'
Reports

Ms. Self reported on her recent attendance at the Art in Economics Conference in Minneapolis.

Executive Director's
Report

Ms. Surkamer reported that she:

- recently attended the ABC retreat. Ken May and Josie Bright-Stone also attended.
- is participating on the Clemson President's Advisory Board.
- received a note from Christine Tedesco expressing thanks to the Arts Commission for getting her involved in the White House Christmas tree project.

Ken May and Rusty Sox will be attending a meeting with the Wallace-Reader's Digest Funds in Chicago on November 15-16.

1st Quarter Financial
Report

Ms. Surkamer presented the 1st quarter financial report.

Motion

Ms. Govan moved to approve the 1st quarter financial report. Mr. Van Huss seconded, and the report was approved.

Having completed all the items on the agenda for the day, and having fully discussed the items on the agenda scheduled for the following morning, the board agreed by consensus to cancel the meeting scheduled for 8:30 a.m. on October 30.

Motion to Adjourn

There was no other business. Ms. Harpootlian moved to adjourn, Ms. Govan seconded and the meeting was adjourned at 4:15 p.m.

Proposed Grant Guideline Changes

Subgranting

Subgranting applications are normally attached to an arts council's Biennial or Annual Operating Support grant application and sent to panel for review. The grants panel reviews the Operating Support application, but there is usually very little discussion regarding the Subgrant application. The application is formula driven and is designed to allow SCAC to see how the applicant operates, or plans to operate, its Subgranting program.

The proposed change is to review Subgranting applications in-house instead of sending to panel. An SCAC in-house panel would review the Subgranting applications. The Grants Office would pull the final report from an on-going Subgrant site's last grant in order to give more insight as to whether the program is operating according to guidelines. New applications would be reviewed to see if the applicant has prepared the necessary forms and other documentation needed to begin a Subgranting program.

Community Tour

Currently, the maximum amount a presenter (applicant) may request for a single performance from a Community Tour artist or artist group is \$3,500. The maximum award a presenter (applicant) may receive in one fiscal year is \$3,750. Community Tour artists are limited to a total of \$7,500 in fee support for one fiscal year.

The proposal is to change the maximum amount a presenter may request for a single performance from \$3,500 to \$2,500 and change the maximum award a presenter may receive in a fiscal year from \$3,750 to \$2,500. **The change would allow for wider distribution of Community Tour funds (\$2,500 maximum per presenter) and would place maximum artist performance fees (\$2,500 per performance) in line with the maximum artist awards in a fiscal year (\$7,500 per year).**

Annual Projects for Artists

Currently, there is no limit as to the number of years a grantee can receive an award under this program. Also, there is much confusion from applicants and staff concerning the in-kind and creative time calculation on the application form. Currently the match is 1:1 with allowance for creative time and in-kind services.

The proposed changes are to add a statement that *applicants who receive awards in this category are ineligible to apply for two years* and to change the match from a 1:1 match (applicant:SCAC) to a 1:2 match (applicant:SCAC) in order to clear up the current budget confusion on the application form. The match would be all cash and would not allow for in-kind or creative time expenses. **The change in match would greatly decrease questions about the match calculation process and would allow us to simplify the application form. This change would impact both applicant and staff time spent in dealing with the current application's budget form.**

Annual Support for Organizations

The deadline for Annual Support and Annual Projects is April 1.

As a staff and cost-saving measure for this year only, we propose rolling over this year's current FY02 Annual Support awards to FY03 (much like the Biennial process currently in place). We further propose convening a panel consisting of board members and staff members to review applications received from applicants not currently in the program. This would save staff time and the expense of convening an outside panel. We anticipate receiving a small number of applications for the April 1 deadline.

Fellowships

There is no proposed change to FY03 guidelines due to the closeness of the next deadline (Feb 15). Currently, artists applying in the Dance Performance (offered FY03, FY06) and Acting Performance (offered FY04 and FY07) categories would be required to submit a videotape as support material.

The proposal is to change the application process for Dance Performance and Acting Performance applicants to live auditions beginning in FY04 (deadline Feb 15, 2003).

The Performing Arts Director has discussed this proposal with the SC Dance Assn. and the SC Theatre Assn., both of whom endorse the change. Auditions would be held at the annual conferences for the organizations with the Performing Arts Director coordinating the process.

Due to budget reductions, staff is recommending that fellowship awards be temporarily reduced from \$7500 per award to \$5000 per award for FY03.

AIE QuickStart

Currently, an applicant's first QuickStart award is up to \$750 with a 1:2 match. The second award is up to \$500 with a 1:1 match.

The proposed change is to make the second QuickStart award up to \$750 instead of \$500. This would reduce confusion in short-term residency awards: all short-term residency (QuickStart and Residency Plus) awards would have a limit of \$750.

Submitting Theatre Support Material

Currently, theatre organizations are required to submit a videotape as support material.

After much review by the Performing Arts Coordinator, it was discovered that this practice is illegal unless the organization receives approval from the playwright.

The proposal is to change support material requirements for theatre organizations from a VHS videotape to a maximum of 10 slides or photographs. It is difficult, time-consuming, and sometimes impossible, to receive permission to videotape a performance from a playwright. This change could simplify the application process for theatres.